



PROPANE EQUIPMENT INITIATIVE APPLICATION CHECKLIST

Note: For your use only – it is not necessary to return this page with the application.

- ☐ Completed and signed Propane Equipment Initiative Grant Application. The final application must have original signatures.
- ☐ Propane Equipment Initiative Assignment form (p. 5, if applicable).
- ☐ Maintenance records or other proof of ownership and operating hours/miles for the past two years.
- ☐ Manufacturer's statement of origin or specification sheets for new and replaced equipment.
- ☐ Copy of the purchase or financing agreement and/or invoice showing the price paid for the new equipment.

OR

- ☐ Copy of lease agreement (must extend to the end of activity life of the equipment under the grant).

NOTE: The customer must have equity in a down payment or upfront lease buydown equal to the amount of the grant. This information must be shown on the installment agreement or lease agreement.

- ☐ Copy of scrap receipt indicating that both the old engine and the chassis have been rendered inoperable.
- ☐ Photo of destroyed old engine with serial number visible if possible. Photos should visibly show that the old propane equipment has been rendered inoperable.
- ☐ Maintenance contract for the new equipment. Maintenance must be performed by a RRC-certified technician if the customer is maintaining the new propane equipment. Verification of the certification will be necessary (provide a copy of the individual's certification card).
- ☐ Proof of property insurance from customer that covers the new unit (Certificate of Insurance from carrier).

If approved by the Railroad Commission of Texas, these documents will constitute a binding contract for the applicant for the activity life of the equipment for which the grant is received.



RAILROAD COMMISSION OF TEXAS

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